FAB Minutes – 3rd March 2026

Welcome, Introduction and Apologies

- **Attending:** Susan MacKinnon (Chair), Iain Livingstone (Head Teacher), Linda Cranston (Resource Manager), Jackie Ormsby, Eve Murray and Lauren Murphy.
- **Apologies:** Ersa Borsis, Amy Torrie, Caroline Herring. Moira Martin (Secretary), Vivian Allison
- **Welcome:** Susan welcomes and thanks everyone for attending the meeting.

REVIEW OF PREVIOUS MINUTES

Minutes for the previous meeting held on the 27th January 2026 approved by Jackie Ormsby and Lauren Murphy.

Actions completed:

- Stock take completed on 11/2/26 prior to Dance Showcase in March. No replenishment required and items with close use by date prioritised for sale.
- Easter raffle prize list finalised and raffle launched on 28th Feb.
- Easyfundraising promotion on social media completed by Jackie on 21st Feb.

Actions carried forward:

- Grant application actions will be discussed at this meeting.
- Succession planning to be carried forward to next meeting on 28th April
- Uniform storage room - new storage units, labels, ironing board and iron to be purchased (Susan)
- Appeal for donations for tombola for Adult Quiz Night (Susan)
- Adult Quiz Night - members to consider ideas for fundraising in addition to tombola (ALL)

HEAD TEACHER'S UPDATE

Iain informed the committee that Emma Muir has done a great deal of work on building out a new wellbeing space. It is more approachable and flexible, with better lighting and soft furnishings. This was done with funding from Tesco blue tokens. A meeting will take place between relevant staff to discuss how best to use the room, with the plan being for different groups of young people to benefit as much as possible. It is good example of parent and school partnership.

Main focus now is preparation for the lead up to the Qualifications Scotland exam diet which is due to start on Wednesday 22nd April.

LOTTO UPDATE

£68 paid to the winner in February. Membership remains static in spite of recent promotion on social media channels.

TREASURER REPORT

Opening balance was £5.370.98.

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Income of £5,548.28 from Lotto receipts and Easyfundraising.

Expenditure was £747.25 for contribution towards senior awards, dance competition fees, Quiz Night hall hire, lotto winner and service charge on the bank account.

Available funds at 28/2/26 is £4,801.03.

FUNDING BIDS

- **Family Fun Day** - Emma Muir attended to pitch for funding to support activities planned across departments at the second annual family fun day planned for Saturday 30th May. £500 was given last year and some of that was for materials that will be able to be used again this year. This year's event will have a similar layout but will have greater focus on skills based activities. Last year's banner for promoting the event will be re-used. There will be more emphasis on decor and more signposting, balloons etc. Emma will link in with Julie Wilkinson to ensure there is greater awareness of this event to encourage incoming P7 pupils and parents to attend. FAB asked to serve refreshments and sell summer raffle tickets. Request for ***£350*** approved with Emma promising any excess will be returned to FAB.

- **Stage Lighting** - Iain confirmed that installation of new stage lighting is nearing completion stage, with dimming functionality due to be completed shortly. A further ***£750*** has been agreed by FAB to contribute towards overall cost.

- **New lightboxes** - Mr Bennett and 4 young people from the Art Department attended to present a bid for 6 new lightboxes and adaptable chargers. Current lightboxes are extremely old with no bulbs available to replace and are not fit for purpose. They need plugged into a socket on the wall where space is already restricted. They are faulty and therefore unreliable. They are used heavily by pupils in S1-S6. Crucially they are used for designing folio pieces which are submitted to Qualifications Scotland as part of exam assessment. They help S3 pupils who are looking to gain National 4 Qualification. Pieces completed by S4/5 & 6 pupils on graphic and textile designs have been used as examples by Qualifications Scotland. New lightboxes are more lightweight and movable. They can be plugged in and charged at desks. They include functionality to control lighting for young people with accessibility needs. Boxes reduced time significantly and save recreating drawings from scratch. They also help to properly draw and map out shapes. Amazon are selling lightboxes at £40 each and chargers at £16 each. Total request for funding is ***£256***. Approved by committee.

UNIFORM RECYCLING

- Storage solutions – storage baskets to be purchased and labelled to make it clear what items are sorted and ready for ironing/labelling and which have still to be checked for quality/cleanliness. . **Action:** Boxes and labels required to make it clear what stage in the recycling journey they are on (***Susan/Moira***).
- Donations on hold – currently on hold but items still being donated occasionally.
- Ironing catch-up – significant progress made by Vivian in clearing ironing. Moira is currently progressing a pile of trousers. Susan is focussing on working through unsorted items to check suitability/cleanliness.

DANCE SHOWCASE – 5TH March 2026

FAB volunteers organised. Ruth Smith has advised we can still sell our Easter raffle tickets even though the PE department is holding their own raffle on the night.

EASTER RAFFLE

12 prizes available, including £100 cash donated for 2nd year in a row by Murray Property. Raffle launched on ipay and offline through FAB on 28th Feb. Final date for tickets is Monday 30th March, with the draw being done by office staff on Tuesday 31st March.

ADULT QUIZ NIGHT - Friday 29th May

- Tombola will be run by Jackie and Amy. Action: Solicit donations in weeks leading up to the event (***Susan***)
- Launch event week beginning 9th March (***Susan***)
- Tiny increase in price per ticket from £5 to £6, in agreement with Iain.
- **Action:** ***All members*** to consider other ways to fundraise on the night to be discussed at the next meeting on the 28th April.

GRANT APPLICATIONS – to enhance the lighting in the assembly hall.

M&G – a subsidiary of Prudential based in Stirling. Application submitted by Susan on 9th Dec 2025. Up to 3 months expected for a decision. Administrator from M&G emailed Susan on 4th March to advise that their committee meet on a quarterly basis and should respond with a decision towards the end of March.

Persimmon – application submitted, feedback due in February. Action: **Iain** to follow up

Robertson Trust - application declined on the basis that they are unable to contribute towards costs of resources or equipment for curricular use or use during the school day. Other applications would be considered.

Ineos - Eve has checked and we can apply again. Would need to be STEM related again. Action: ***Eve*** to forward application form to Iain to arrange for completion by Science Faculty.

Easyfundraising - opportunity has arisen to apply for one of 20 x £500 grants. Community groups are eligible to apply. Action: ***Iain*** to progress

Hugh Fraser Foundation - Ruth Smith has completed a comprehensive application, including an eye catching video from young people showcasing the various uses for the minibus. Susan assisted with supporting documentation required from FAB and submitted all documentation on behalf of Ruth on 13th Feb. Board of Trustees due to meet on 25th March, with the chair writing to us following the meeting to let us know their decision. A new minibus will cost approximately £60,000.

KFC Youth Foundation - Emma Muir has submitted an application for funding which is breakfast club focussed. Susan assisted in providing supporting documentation required about FAB. Application was submitted on 25th Feb and consideration is pending.

AOB

- Samantha Wilson wrote to FAB inviting one of us to attend the S3 Global Moral Issues Fair on Tuesday 10th March, late morning, to act as a member of the judging panel. Susan shared this via email with the committee but unfortunately no one is able to attend on this occasion.

- Iain mentioned that it could be worth considering Bailliefields Community space for future events being run by FAB. Space is bigger and we may be able to get it for free or at a reduced rate. Contact is Stephen Sutton.

DATE OF NEXT MEETING

The next meeting will take place on Tuesday 28th April 2026.